



Role of ACTBA Committee

Why does the ACTBA have a committee?

The ACTBA committee was established to look after the interests of all members of the ACTBA and ensure that the affiliated clubs operate in an appropriate manner and within the guidelines as stated by Badminton Australia (BA).

The role of the ACTBA committee is to:

- organise competitions and tournaments
- promote, expand and foster the game of badminton within the community
- provide a safe and healthy environment free from abuse and harassment

Who Attends?

The ACTBA committee comprises of President, Vice President, Secretary and Publicity Officer, Match Secretary, Treasurer, Webmaster, Representatives from each club – National, UC, Lions, Hindmarsh, Veterans, Bermagui and Tuggeranong

How often does it meet

The ACTBA committee meets once a month, which is the first Monday of the month, for 1 hour and occasionally meets out of session to progress issues.

Where is the meeting held.

The venue of the meeting will be decided by the Committee Members. The President will liaise with all the Committee Members for the location of the next meeting.

What if I have to submit a paper(s) or issues for consideration

Papers or issues to be submitted for consideration to the meeting are to be forwarded to the ACTBA Secretary two weeks before the meeting. Timing is a critical element in the process. This has been necessary to ensure that members have necessary notice to review papers or issues prior to each meeting.

Agenda Items

The ACTBA Secretary is to send the agenda item to Committee members one week before the meeting. If unable to do so, contact the President or other committee members

Minutes and information on how to access the minutes

Minutes of the meeting will be available a week following the meeting. The ACTBA Secretary is responsible for storing and distributing the minutes. Access to the minutes is open to all ACTBA members. Please contact the ACTBA Secretary for more information.

Motto

Treat each other with respect. Listen and value each other's opinions and tried to reach a compromise